



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Overview and Scrutiny Committee

Date: **Monday 25 April 2016**

Time: **5.30 pm**

Place: **Council Chamber**

For any further information please contact:

Helen Lee

Elections and Members' Services Officer

0115 901 3894

Overview and Scrutiny Committee

Membership

Chair Councillor Viv McCrossen

Vice-Chair Councillor Gary Gregory

Councillor Bruce Andrews
Councillor Sandra Barnes
Councillor Tammy Bisset
Councillor Kevin Doyle
Councillor Roxanne Ellis
Councillor Paul Feeney
Councillor Helen Greensmith
Councillor Marje Paling
Councillor Stephen Poole
Councillor Alex Scroggie
Councillor John Truscott

AGENDA

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MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 22 February 2016

Councillor Viv McCrossen (Chair)

Councillor Gary Gregory	Councillor Helen Greensmith
Councillor Bruce Andrews	Councillor Marje Paling
Councillor Sandra Barnes	Councillor Stephen Poole
Councillor Roxanne Ellis	Councillor Alex Scroggie
Councillor Paul Feeney	Councillor John Truscott

Apologies for absence: Councillor Tammy Bisset and Councillor Kevin Doyle

Officers in Attendance: H Lee and D Wakelin

Guests in Attendance Councillor H Wheeler, Janet Baker, Hazel Buchanan and Toni Smith

102 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Councillor Kevin Doyle and Councillor Tammy Bisset.

103 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 7 DECEMBER 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

104 DECLARATION OF INTERESTS.

None.

105 COLWICK VALE SURGERY CLOSURE CONSULTATION.

Representatives from the Clinical Commissioning Group attended the meeting and provided a presentation to the meeting which explained the rationale for the closure of the Colwick Vale Medical Practice, detailed the public consultation, and to request the Committee's comments and

views regarding the closure of the practice, the consultation process and proposed solutions.

The Vale Road practice is run by the Trentside Medical Group whose 5 year contract comes to an end March 31st and will not be renewed. The practice has stated that it is no longer financially viable to run the services from the Colwick Vale Surgery and would transfer existing services to the Netherfield Surgery. Colwick Vale Surgery is one mile from the Netherfield site; there are regular buses between the two sites. The number of services and available appointments will not be reduced and systems to mitigate the additional demands on the telephone and reception services will be introduced.

A consultation exercise to find out the views and the perceived implications for members of the public was undertaken.

The eight week consultation was led jointly by the Trentside Medical Practice and Nottingham North East CCG, with the support of the Trentside Patient Participation Group. The consultation was promoted via posters at surgeries and in shops etc., In addition to a household leaflet drop, two public events, publicity via partner organisations and social media. Consultation surveys were available on line, via telephone, by post and at both surgeries. A total of 158 surveys were completed and opinions were gathered from letters, feedback from public events and social media sites.

Following questions from Councillors additional points were addressed regarding transport routes and the pharmacy.

Representatives from the CCG were asked if it would be possible for the doctor to hold a surgery in the community centre at Colwick 2 days a week which would provide a service for people who may have difficulty getting to Colwick.

The representative was not able to answer on behalf to the surgery but would consult with the practice to see if it was viable. However, they considered that although this may appear to be a good idea due to issues around reception staff, infection control, IT systems etc. it would be probably not be practical.

RESOLVED:

To receive an update at the next committee meeting.

106 PROGRAMME OF HOLDING THE PORTFOLIO HOLDER TO ACCOUNT.

The Chair welcomed Councillor Wheeler and invited him to discuss issues relating to his portfolio.

Councillor Wheeler informed Members about the areas of responsibility that fall within his portfolio which includes homelessness and housing needs, liaison with Public Health and the CCG, Housing and Council Tax Benefits, sports development and health promotion. He is also the

Gedling Borough Council representative on the County's Health and Wellbeing Board.

He then addressed issues that had been identified in advance:

- How will the new Housing Bill affect Gedling Borough Council and its residents?
- Indicators below target in the Quarter 3 Performance Report.

The following points from the Housing and Planning Bill were highlighted:

Right to Buy for Housing Associations

- Housing Association (HA) stock sales will be funded via forced sale of low rent high value Council houses as soon as they become vacant
- This will fund Right to Buy (RTB) discounts for HA tenants. Gedling Borough Council does not have any Council Housing. There are over 20 housing associations operating in the Borough providing social housing; Gedling Homes is the biggest.
- Right to Buy has no guarantee that Housing Associations will replace properties on like for like basis. A three bedroom house could be replaced by a one bedroom flat or two bedroom house, they could also change tenure from rented to shared ownership occupancy
- This will deplete the supply of social housing in the Borough unless replacement homes are built on a like for like basis.

Starter Homes

- The Housing and Planning Bill makes provision for the delivery of 200,000 'starter homes' for first time buyers under the age of 40 years. Sold at a discount of 20% market value at or below a cap of £250,000 outside London and £450,000 in London. The Treasury predicts that only 30% of the population earn more than the £50,000 the income estimated to be able to afford a starter home.
- In Gedling the average salary is less than £26,000 resulting in many workers having insufficient income to buy a starter home.

Section 106

- The Bill allows developers to provide 'Starter Home' instead of affordable housing on private sites to satisfy the 106 requirements. Developers are more likely to build houses to sell than for rent. The Bill places a legal duty on Councils to promote the supply of 'starter homes' in their area. This means that Councils will no longer have to insist on social or affordable rented properties in 106 planning agreements; developers can fulfil their Section 106 agreements by building starter homes for sale. Last Year nationally 40% of new Housing Association homes came from 106 agreements.

- The loss of the obligation to build affordable homes could result in a decrease in homes available to rent

Pay to Stay

- The Housing and Planning Bill also introduces a scheme called Pay to Stay. Pay to stay tenants in social housing with a combined income of £30,000 (£40,000 in London) will have to pay rents at full market prices or risk losing their home.
- In Gedling rents could double and tenants may find themselves priced out of the market under this scheme. A couple earning £15,000 each will have a combined income of £30,000, resulting in them having to pay much higher rent but unable to afford to buy a home.

Following questions from members additional points relating to housing issues were addressed:

- The demographic of the Borough indicated the need to replace like for like housing in the Borough
- The Housing Needs Team has made representations to the Housing Minister voicing concerns about the Housing and Planning Bill
- Additional information regarding why it takes so long for new tenants to be put in empty properties will be available at the next meeting
- Lack of housebuilding by Gedling Homes will be addressed at the next meeting
- Reduction in Framework funding has increased incidents of homelessness. 15 supported accommodation facilities have closed making it more difficult to place homeless people locally, necessitating the use of and bed and breakfast facilities. The Borough is currently looking at providing its own supported accommodation locally. Additional information would be made available at the next meeting
- The building of affordable housing in the villages is not always the best place location as it can be more expensive to live there, have increased transport costs and limited employment opportunities.

Members then requested information regarding other areas in the portfolio:

- Mental health issues - Gedling has signed up to the Mental Health Challenge, which looks at and challenges issues associated with mental health for both young people and adults. Mental health affects many areas of life housing, employment, health and the authority needs to challenge issues to make a difference in the community.
- Use of leisure centre facilities – the authority is undertaking a range of activities to increase footfall. Looking to increase the corporate DNA offer, working with partners for example the Gedling Sports Partnership, introduced new ways of advertising.

In addition there are plans to improve facilities , there has been a bid for new lighting at the Redhill Leisure Centre and plans for improvements at Carlton Forum Leisure Centre

- Lack of public swimming opportunities as pool time tables were filled with lessons and other activities. Additional information regarding this would be available at the next meeting.

Areas were identified for examination in the growth and Regeneration Portfolio at the next committee

RESOLVED:

- I. to thank Councillor Wheeler for his presentation
- II. request further information regarding
 - L1051 Average time to process homeless applications (number of working days
 - L1046 Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation
 - homeless accommodation provision
 - information regarding why it takes so long for new tenants to be move in to empty properties
 - swimming pool timetables
- III. areas identified for examination in the Growth and Regeneration Portfolio:
 - Town centre regeneration, an update on Arnold market
 - NI 155 Number of affordable homes delivered
 - NI 154 Net additional home provided
 - Lack of housebuilding by Gedling Homes.

107 COUNCIL PLAN 2015/16: OVERVIEW OF QUARTER 3 PERFORMANCE MONITORING.

The Director of Organisational Development Helen Barrington provided an overview of Quarter 3 2015/16 performance which had been presented to Cabinet on 18 February.

Just over half (16) of the 28 performance indicators that are appropriate for quarterly monitoring were on target. Of the remainder 3 were amber and 10 were red. These 10 indicators are anticipated to be behind target at the year end. Members were updated on the reasons for indicators not being met despite management action.

- (a) **Number of fly tipping incidents reported to Gedling Borough Council**

There has been a significant rise in the number of fly-tipping incidents this year, despite successful enforcement operations leading to well publicised prosecutions. It is increasingly difficult to stop fly tipping. There has been an increase in the removal of fly tips including one successful prosecution but it is not sustainable for the Council to continue to remove an ever increasing number.

- (b) Number of visits to leisure centres**
Councillor Wheeler had already discussed this indicator earlier in the meeting.
- (c) Preventing homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation**
Information to be provided at the April committee.
- (d) Average time to process homeless applications (number of working days)**
Information to be provided at the April committee.
- (e) Net additional homes provided**
- (f) Number of affordable homes delivered (gross)**
- (g) Percentage of minor planning applications processed within 8 weeks**
- (h) Percentage of other planning applications within 8 weeks**
Information to be requested from the Portfolio Holder for Growth and Regeneration, who will be attending the April committee meeting.
- (i) Residual household waste per household in Kg**
The indicator is currently on target but expected to miss target at the end of the year. The envisaged increase in the collection of garden waste next year should reduce the amount of residual bin waste.

A discussion followed regarding how the authority should encourage recycling companies to collect and recycle more recyclable waste, for example cartons. They were informed that the contract for the disposal of waste is the responsibility of the County Council and is currently with

Viola who do not have the facility for recycling cartons. Members asked when the contract was due for renewal and felt this should be considered when it was retendered.

(j) Percentage of household waste sent for reuse, recycling and composting

This is a stretching target and will not be hit in the current year. The increase in the customer base for the garden waste collection should help increase the amount of waste sent for composting next year.

Members agreed that these two indicators should be discussed when the Portfolio Holder for Environment attends the committee.

RESOLVED to:

- Note the Quarter 3 performance information
- Request information regarding the recycling contract
- Request additional information regarding a number of indicators to be available for the April meeting
- Request information regarding indicators in the Environment Portfolio to be discussed when the Portfolio Holder attends the committee.

108 SCRUTINY WORK PROGRAMME 2015/16.

Response to request for additional information

Members had no comments on the additional information and noted the information.

Scrutiny Reviews 2014/15

Reducing Unemployment in Gedling Borough: six month update

The Elections and Members' Services Officer informed Members about the six month progress report of accepted recommendations arising from the review.

Members noted the report

2015/16 Work Programme

Obesity and Bonington Theatre Working Group

After discussion Members agreed the scopes for the two reviews.

Future Items for Scrutiny

Highways maintenance including the maintenance of trees on the highway

Members requested that the focus for the discussion should be the repair of 'pot holes' future problems and the cost of road maintenance. They requested that an officer from the authority an officer from the County Council attend. They also requested that County Councillor Roy Allen be invited.

Work programme

Members noted the programme.

RESOLVED:

- To note the responses of the Reducing Unemployment in Gedling Borough: six month update
- To agree the scopes for the current reviews
- Agree the focus for the maintenance of roads
- To note the work programme.

109 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.30 pm

Signed by Chair:
Date:



Report to: Overview and Scrutiny Committee

Subject: Housing and Homelessness

Date: 25 April 2016

Author: Elections and Members' Services Officer

1. PURPOSE OF THE REPORT

To inform members of the Overview and Scrutiny Committee about a range of issues relating to homelessness and housing.

2. BACKGROUND

Councillor Henry Wheeler, Portfolio Holder for Health, Housing and Wellbeing attended the Overview and Scrutiny Committee, 22 February 2016, to discuss a range of issues that fall within his portfolio. There were a number of areas relating to housing and homelessness that were deferred to this meeting to enable Alison Bennett, Service Manager Housing to be available to answer members' questions.

Specific issues for discussion include:

- L1051 Average time to process homeless applications (number of working days)
- L1046 Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation
- Homeless accommodation provision
- Length of time taken for new tenants to be move into empty properties.

Responsibility for housing issues falls across two portfolios, and Councillor Jenny Hollingsworth, will discuss areas that fall within the Growth and Regeneration Portfolio, specifically:

- NI154 Net additional homes provided
- NI155 Number of affordable homes delivered

- Housing development – specifically lack of housebuilding by Gedling Homes and provision of affordable housing in the villages.

Representatives from Gedling Homes will also be present to assist members with their questions.

3. RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- Consider, ask questions and comment on the information provided
- Identify any areas that require additional information
- Thank the Portfolio Holders and guests for their attendance.



Report to: Overview and Scrutiny Committee

Subject: Programme of Holding the Portfolio Holder to Account.

Date: 25 April 2016

Author: Members' Services Officer

1. PURPOSE OF THE REPORT

To consider the Portfolio of Councillor Jenny Hollingsworth, Portfolio Holder, Growth and Regeneration, as part of the rolling programme of Portfolio Holder holding to account.

2. BACKGROUND

At the Overview and Scrutiny Committee in July 20th 2015 Members agreed to continue with a programme of attendance by Portfolio Holders and relevant Directors at committee. Areas of performance within each Portfolio for examination are identified and questions for Portfolio Holders submitted in advance of each meeting, however 'ad hoc' questions may be put forward at the meeting itself. Non-executive members are also invited to submit questions for the Portfolio Holder.

3. 2015/2016 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

I. Councillor Jenny Hollingsworth, Portfolio Holder for Growth and Regeneration, will attend this meeting to discuss areas which fall within this Portfolio which includes:

- Planning policy, development management and building control
- Transportation
- Town centre management and development

- Inward investment, business engagement, promotion and support
- Housing development
- Employment and skills.

Issues relating to housing development will have been discussed earlier in the meeting.

Members identified at the last Overview and Scrutiny Committee the following areas for examination:

- Quarter 3 performance for minor and other planning applications which is well below expected levels and is expected to miss target at year end. This includes targets for the
- Percentage of minor planning applications processed within 8 weeks
- Percentage of other planning applications processed within 8 weeks Town centre management and development, specifically the regeneration of Arnold market, as an area for examination.

4. ONGOING PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

- I. Councillor John Clarke, Leader of the Council and Councillor Michael Payne, Deputy Leader and Portfolio Holder for Resources and Reputation will be attending the 16 May meeting as part of the programme of Portfolio Holding to account. The responsibilities that fall within these Portfolios are listed below and members are reminded of the need to identify areas for examination and are asked to submit questions in advance of attendance.

Councillor John Clarke

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities

- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community
- Representing the interests of the Council and the wider community on the Nottingham and Nottinghamshire Combined Authority, East Midlands Council, and other key strategic local, regional and national bodies
- Oversight of the Council's Collaboration Agreement with Newark and Sherwood and Rushcliffe Councils
- Building and maintaining positive relationships with and between elected Members and employees
- Promoting and encouraging effective corporate governance and the highest standards of probity.

**Deputy Leader and Portfolio Holder for Resources & Reputation
Councillor Michael Payne**

- Budget strategy, financial management and local taxation
- Asset Management, including the Council's investment property, sales and purchase of land
- Communications, marketing and promotion
- Media relations
- Customer Services, information and communications technology.

To assist Members identify areas for examination a customised report detailing performance outcomes for Q3 for the above Portfolio is attached at **Appendix 1 & 2**.

5. RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- Ask relevant questions to the Portfolio Holder for Growth and Regeneration
- Thank the Portfolio Holder and other guests for their attendance
- Identify areas in the examination at the April Overview and Scrutiny Committee.

APPENDICIES

Appendix 1: Q 3 Performance Reports Leader

Appendix 2: Q 3 Performance Reports Deputy Leader

Quarter 3 Leader Portfolio Holder Performance Report

PI Status	
	Alert
	Warning
	OK
	Unknown
	Data Only

Long Term Trends	
	Improving
	No Change
	Getting Worse

Short Term Trends	
	Improving
	No Change
	Getting Worse

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Portfolio Owners Leader

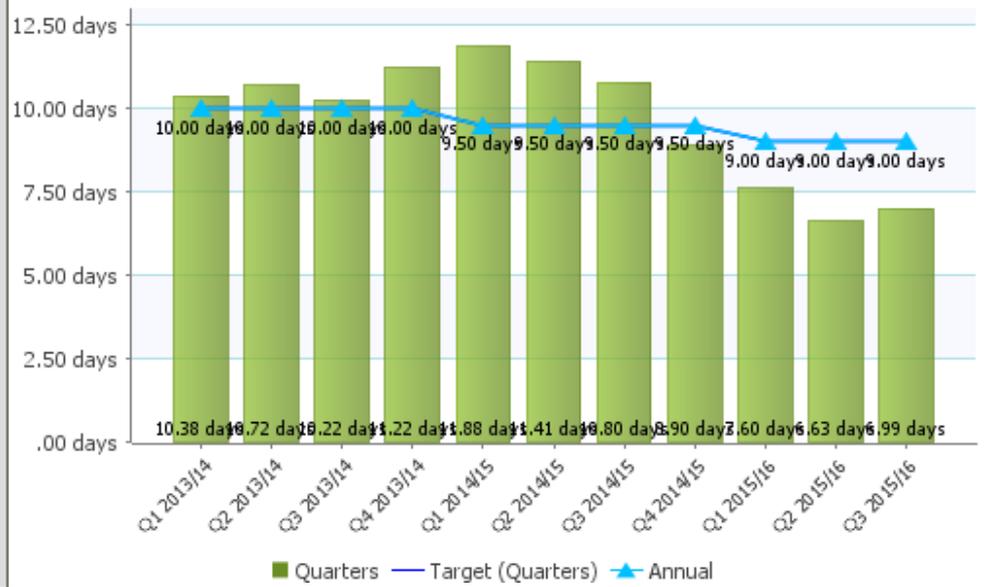
LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total)

Managed By	David Archer	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
6.99 days	9.00 days		

Latest Note

Performance against target

LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total)



Portfolio Owners Leader

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review current employee engagement and improve/modify where necessary	Rob McCleary		31-Mar-2016	<div style="width: 43%;"><div style="width: 43%;"></div></div> 43%	
Promote and encourage turnout at the Local and National elections scheduled for 7 May 2015	Alec Dubberley		08-May-2015	<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	
Deliver a comprehensive induction programme to support new and returning Councillors following the 7 May Borough elections	Alec Dubberley		31-Mar-2016	<div style="width: 50%;"><div style="width: 50%;"></div></div> 50%	
Continue to pursue further opportunities to reduce costs and/or improve services through collaboration with Rushcliffe and Newark and Sherwood Councils and other partners	Mark Kimberley		31-Mar-2016	<div style="width: 87%;"><div style="width: 87%;"></div></div> 87%	
Implement cross-council organisational development programme	John Robinson		31-Mar-2016	<div style="width: 95%;"><div style="width: 95%;"></div></div> 95%	
Undertake a review of pay and rewards and develop options arising from the review	Mark Kimberley		31-Mar-2016	<div style="width: 15%;"><div style="width: 15%;"></div></div> 15%	
Develop a range of activities to	John		31-Mar-2016	<div style="width: 50%;"><div style="width: 50%;"></div></div> 50%	

Title	Managed By	Status	Completion Date	Progress Bar	Notes
improve staff health and well-being	Robinson				

Quarter 3 Deputy Leader Portfolio Holder Performance Report

PI Status	
	Alert
	Warning
	OK
	Unknown
	Data Only
Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Long Term Trends	
	Improving
	No Change
	Getting Worse

Short Term Trends	
	Improving
	No Change
	Getting Worse

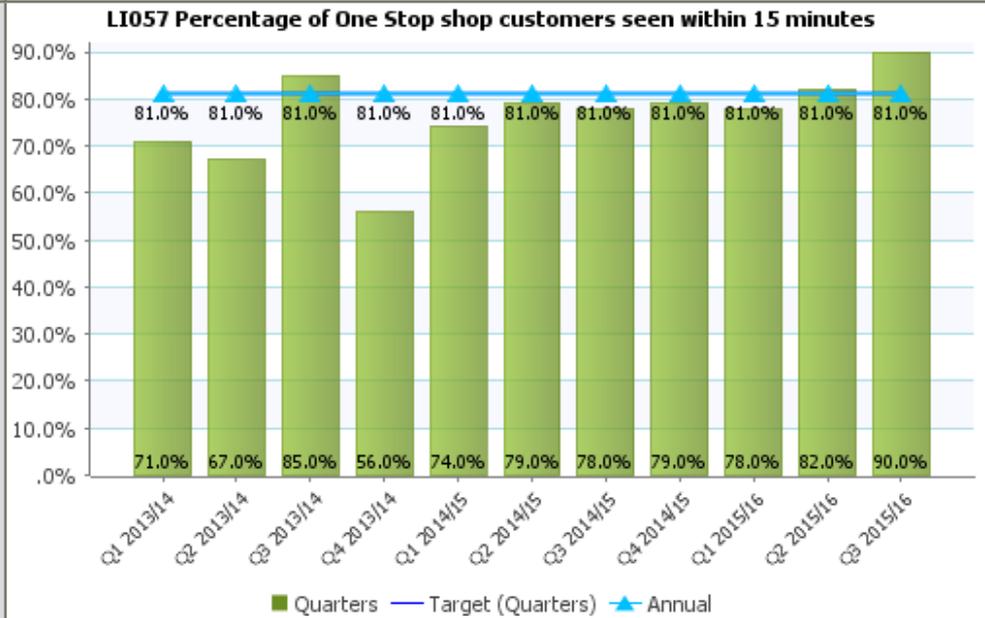
Portfolio Owners Resources and Reputation Portfolio

LI057 Percentage of One Stop shop customers seen within 15 minutes

Managed By	Mark Lane	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
90.0%	81.0%		

Latest Note

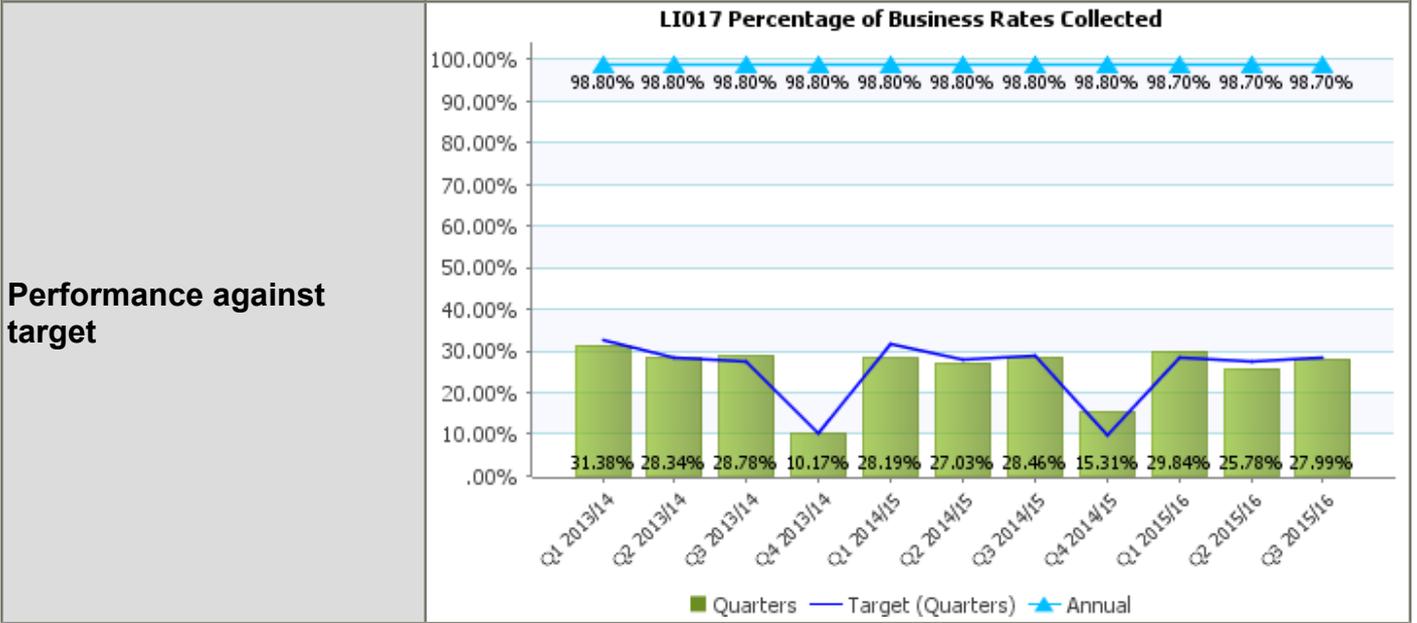
Performance against target



LI017 Percentage of Business Rates Collected

Managed By	Duncan Adamson	Status	▲
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
27.99%	28.30%	▲	▲

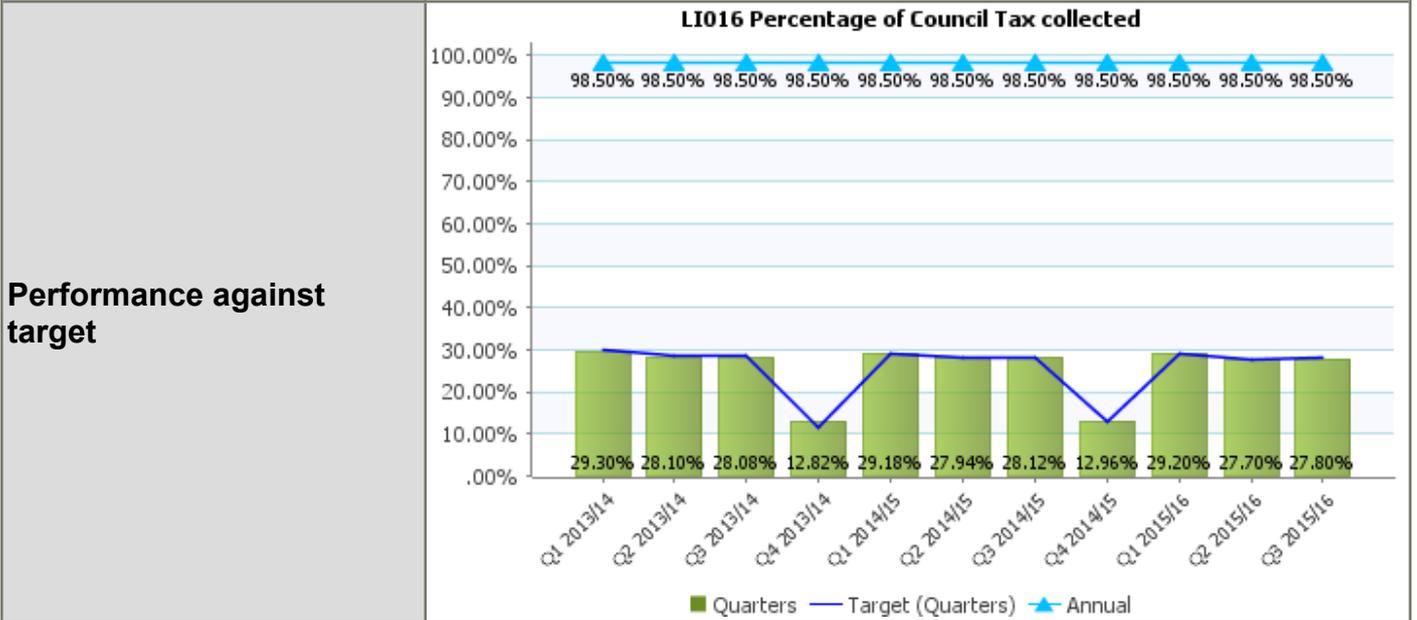
Latest Note
 Collection rate measured against an estimate. Also increase in the number of customers paying monthly over 12 months rather than 10. Likely that collection rate will reach target by 31/3/2016.



LI016 Percentage of Council Tax collected

Managed By	Duncan Adamson	Status	▲
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
27.80%	28.13%	▲	▲

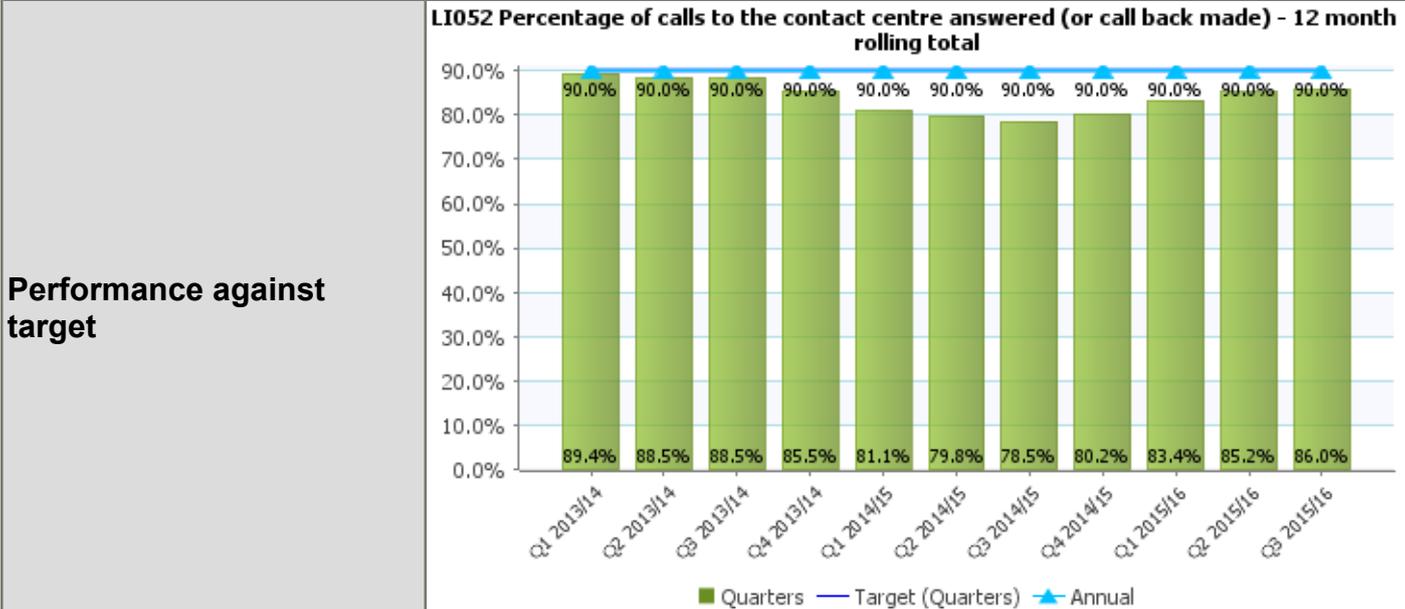
Latest Note
 Collection rate measured against an estimate. Also increase in the number of customers paying monthly over 12 months rather than 10. Likely that the rate will reach target by 31/3/2016.



LI052 Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total

Managed By	Mark Lane	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
86.0%	90.0%		

Latest Note
 Current target is being achieved; performance for quarter 3 was 90.3%. Cumulative target (rolling year) continues to improve on a month by month basis arising from a full focus on performance management and the filling of vacant advisor posts. Final end of year performance expected in be in line with the target.



Portfolio Owners Resources and Reputation

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Maximise value from the Council's asset base as part of ongoing long term programme	Vince Rimmington		31-Mar-2016	<div style="width: 72%;"><div style="width: 72%;"></div></div> 72%	
Ensure every service area has a systematic way of gathering and using customer feedback	Rob McCleary		31-Mar-2016	<div style="width: 60%;"><div style="width: 60%;"></div></div> 60%	
Undertake residents' satisfaction survey and Gedling Conversation	Rob McCleary		31-Mar-2016	<div style="width: 60%;"><div style="width: 60%;"></div></div> 60%	
Explore and where appropriate implement new technology and digital tools to improve efficiency of services	Mark Lane		31-Mar-2016	<div style="width: 33%;"><div style="width: 33%;"></div></div> 33%	
Put in place measures to encourage customers to access information and services on-line	Mark Lane		31-Mar-2016	<div style="width: 35%;"><div style="width: 35%;"></div></div> 35%	
Improve Civic Centre face to face reception arrangements	Mark Lane		31-Mar-2016	<div style="width: 75%;"><div style="width: 75%;"></div></div> 75%	
Update and embed current Customer Services standards and charter	Mark Lane		31-Mar-2016	<div style="width: 50%;"><div style="width: 50%;"></div></div> 50%	
Achieve planned efficiency/budget reduction targets and maximise income generation opportunities	Mark Kimberley		31-Mar-2016	<div style="width: 33%;"><div style="width: 33%;"></div></div> 33%	
Identify options for a customer	Mark		31-Mar-2016	<div style="width: 5%;"><div style="width: 5%;"></div></div> 5%	

Title	Managed By	Status	Completion Date	Progress Bar	Notes
contact point in Carlton/the surrounding area	Kimberley				

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Report to: Overview and Scrutiny Committee

Subject: Highways Maintenance

Date: 25 April 2016

Author: Elections and Members' Services Officer

1. PURPOSE OF THE REPORT

To introduce Kendra Hourd, District Manager – Rushcliffe, Gedling & Mansfield, Nottinghamshire County Council who is attending the meeting to assist Members with the questions they have regarding the state of the roads and road maintenance.

2. BACKGROUND

At the July meeting of the Committee Members highlighted the condition of roads and highways as one of concern. Specifically Members were concerned about the cost of road maintenance, how road repairs are prioritised and the effectiveness of pot hole repairs. It was decided that this could be an issue for examination in the work programme.

To assist Members to decide if they would like to include this in the work programme Kendra Hourd is attending the meeting to inform Members about the County Council's responsibilities for road maintenance and answer Member's questions.

3. RECOMMENDATION

The Overview and Scrutiny Committee is recommended to ask questions, consider and comment on the information provided and schedule further examination of the issue if required.

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Report to: Overview and Scrutiny Committee

Subject: Councillor Call for Action Request

Date: 25 April 2016

Author: Elections and Members' Services Officer

1. PURPOSE OF THE REPORT

To consider the Councillor Call for Action request received from Councillor Ellwood relating to the processes undertaken by the Council for the issuing Section 215 notices under the Town and Country Planning Act.

2. BACKGROUND

The Councillor Call for Action (CCfA) was introduced under Section 119 of the Local Government and Public Involvement in Health Act 2007. It allows councillors to refer matters of concern within the community to the Overview and Scrutiny Committee.

The aim is to provide councillors with additional powers that enable them to respond to local community concerns which have proved difficult to resolve. The CCfA process emphasises the role of ward councillors as 'community champions' and is a clear recognition by government of the role that ward councillors can play in providing local leadership and developing local engagement in the resolution of community concerns.

Under CCfA, ward councillors are able to refer issues to the Overview and Scrutiny Committee where it can be shown that:

- the issue is of a genuine and persistent local concern;
- the issue is not subject to ongoing legal processes; and
- other courses of action have failed to resolve the matter.

3. INFORMATION

Councillor Ellwood has submitted a request for a review of the processes undertaken by the Council in issuing a Section 215 notice under the Town and Country Planning Act specifically in relation to property at 72 – 74 Westdale Lane.

The CCfA request form and supporting information are attached at **Appendix 1**.

The Overview and Scrutiny Committee has to decide whether or not to take this matter forward, by either examining the matter in the full committee or appointing a working group.

When deciding Members should consider:

- Representations made by the Councillor Ellwood as to why the Committee should take the matter up
- If all reasonable attempts have been made to resolve the issue
- The responses received by Councillor Ellwood demonstrate that the matter has not been progressed
- If the matter referred has the potential for scrutiny to produce recommendations which can realistically be implemented and will lead to improvements for anyone living or working in the referring member's ward.

If the Committee decides not to accept the CCfA referral, it must inform the councillor and supply reasons

If the Committee decides to take this forward and after examination, there are a number of potential outcomes:

- The Committee could determine not to make a report or recommendations (perhaps because it is not considered the right time to consider a particular issue), with the councillor notified in writing.
- The Committee could determine that it is a complex issue that requires further investigation and commission a scrutiny review of the issue
- The Committee could write a report and make recommendations on the CCfA to the Cabinet

When the Committee has completed its work on the CCfA referral Councillor Ellwood will receive a copy of any report or recommendations made.

4. RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- Ask questions and consider the information provided and schedule further examination of the CCfA referral if required

- If the Committee accepts the referral it must decide to either examine the issue at the next Committee, or appoint a working group to examine the matter which will then report back to the Committee.

APPENDICIES

Appendix 1: CCfA Action Request Form

Appendix 2: Supporting Evidence

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Why you think the issue should be considered by the Overarching Scrutiny Committee

THE PROCESSES INVOLVED IN ISSUING SECTION 215 NOTICES AT THE COUNCIL NEED REVIEWING - SPECIFICALLY RELATING TO THOSE INITIATED BY THE PLANNING DEPARTMENT.

Please give a brief summary of the main area(s) of concern

DELAYS IN ISSUING SECTION 215 NOTICES EVEN AFTER INFORMAL APPROACHES TO LANDOWNERS HAVE CLEARLY FAILED.

FAILURE OF ONGOING CASES TO BE PERSUED AFTER THERE HAS BEEN A CHANGE OF PERSONNEL IN THE PLANNING DEPARTMENT.

What evidence do you have to support your CCfA?

SEE SUPPORTING DOCUMENT EXPLAINING THE DESCRIPTION OF EVENTS WITH REGARD TO PROPERTY AT 72-74 WESTDALE LANE EAST

Which geographical areas or community groups are affected by the CCfA?

THIS CASE RELATES TO THE AREA SURROUNDING WESTDALE LANE EAST BUT REVIEWING THE PROCESSES INVOLVED WOULD AFFECT CASES BOROUGH-WIDE

Please detail here the steps you have taken to date to resolve the issue

SEE SUPPORTING DOCUMENTATION

To your knowledge, is the CCfA currently the subject of legal action by any third party, or being examined by a formal complaints process?

NO

Are there any deadlines associated with the CCfA of which the Overarching Scrutiny needs to be aware?

NO

Please complete and return this form to: Sue Sale, Head of Democratic Services, Gedling Borough Council, Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU

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Description of events with regard to 72-74 Westdale Lane East site 2013-2016



Above photos taken at 72-74 Westdale Lane East September 2014

The Planning Department was initially notified by a local resident in March 2013 of the untidy and overgrown nature of the derelict factory site at 72-74 Westdale Lane East. I was informed that following an inspection of the site by the Planning Enforcement and Compliance Officer it was noted that the condition of the site was unsatisfactory. The Council would therefore be contacting the land owner requesting that works be undertaken to improve the condition of the site. The Council were subsequently contacted by the land owner in May 2013, who agreed to undertake the necessary works to remedy the condition of the site.

As ward councillor I contacted the Planning Enforcement & Compliance Officer again in August 2013 to see if there had been any progress in dealing with this matter as the condition of the site had deteriorated over the previous few months. I was informed that another site visit was being arranged with the owners of the site to discuss ways to improve the condition of the land. I received an email from the Planning Enforcement & Compliance Officer which stated: "Should no works result from this meeting then the Council are intending to serve a Section 215 Notice to require the improvement of the condition of the land."

In February 2014 I contacted the Council's new Planning Enforcement & Compliance Officer to see what progress had been made concerning this site. The officer had no knowledge of any Section 215 Notice being served but promised to contact the owner of the site with a view to the site being tidied up. A Section 215 Notice would only be served "as a last resort."

In July 2014 I contacted another new Planning Enforcement & Compliance Officer about the site as there had been no improvements to the site. I was informed that "the matter is already in hand" and that he was awaiting formal confirmation of ownership so that the Council could progress matters further. In August 2014 I was informed by the Planning Enforcement & Compliance Officer that the Council were still awaiting confirmation from the Land Registry Office with regard to the ownership of the site. In September 2014 I was informed that the Council had obtained details of the ownership of the land and that the Council would be "serving a notice" in a couple of days.

In January 2015 I contacted the Planning Enforcement & Compliance Officer again as there had been no improvement in the condition of the site. I was informed that the Council was now definitely going to issue a Section 215 Notice. In March 2015 I was informed by the relevant Corporate Director that the Section 215 Notice had been signed off. I subsequently made enquiries in September 2015 and was informed by the Service Manager for Planning and Economic Development that the Section 215 Notice should have been complied with by 4th July 2015. Since no improvements to the site had been notified further appropriate action would be considered.

In August 2015 I presented a petition from 44 local residents to the Chief Executive requesting that the Council take enforcement action against the owners of the site at 72-74 Westdale Lane East. This was acknowledged in September 2015 by a letter from the Chief Executive as well as referred to in the minutes of Cabinet on November 2015. This stated that "further action would be taken to enforce the Section 215 Notice"

In February 2016 I contacted the Planning Officer (Development Management) about this case and was informed that since no action had been taken by the Council since the issuing of the March 2015 Section 215 Notice it was now doubtful that this Notice could be enforced. In March 2016 I contacted the Planning Officer (Development Management) again and was told that a new Section 215 Notice would very shortly be signed off by the Chief Executive. So far over three years have passed since the original notification of this site by a local resident to the Council and no improvements have been made to the site.

Cllr Andrew Ellwood
Phoenix Ward councillor
4th April 2016



Report to: Overview and Scrutiny Committee

Subject: Scrutiny Work Programme 2015/16

Date: 25 April 2016

Author: Elections and Members' Services Officer

1. PURPOSE OF THE REPORT

To discuss the 2015/2016 scrutiny work programme.

2. RESPONSE TO REQUEST FOR ADDITIONAL INFORMATION

- **Quarter 3 Performance**

When considering the Quarter 3 Performance report Members discussed recycling performance and specifically why some cartons were not recyclable. It was explained that this was due to the Veolia/Nottinghamshire County Council contract. Members requested information about the length of the contract. Mick Allen, Group Manager Waste and Energy Management, Environment, Transport & Property, Nottinghamshire County Council has confirmed that the Veolia PFI Waste contract runs until 31 March 2033.

- **Colwick Vale Surgery Closure Consultation**

At the last meeting of the committee a paper was presented by the Nottingham North and East Clinical Commissioning Group (NECCG) regarding:

- the proposed closure of the Colwick Vale Branch Surgery ; and
- the public and the patient engagement that is being carried out regarding the proposed closure

in order to seek the views of the committee on the proposed closure as part of the consultation regarding the proposal.

The NECCG responded to questions raised and was asked to provide an update of progress at the next meeting on a proposal raised by a member of the public, Rev Barry Drake.

The Senior Partner of the Trentside Medical Group, Dr Caitriona Kennedy met with Rev Barry Drake and Alison Nunn to discuss this proposal. Alison had also spoken to the Toddler group who use the hall.

It was universally agreed that running a service from the hall was not an option for reasons of IT, safeguarding, mandatory training for any volunteers, cross infection and in particular child protection.

Barry and Alison understood that the need to access secure computer networks was major barrier and it was explained that the simple Wi-Fi connection in the hall was not adequate. It was appreciated that computers, phone links, equipment all made the proposition difficult.

The practice shared their regret that the Colwick Vale site could not be kept open until the new premises open as the costs involved had become prohibitive.

A report on the consultation is available on the NNECCG website link:

<http://www.nottinghamnortheastccg.nhs.uk/community/colwick-vale-surgery-patient-consultation-report/>

3. SCRUTINY REVIEWS 2014/2015

- **Transport Links to and Within Gedling Borough**

The final report and recommendations arising from this review referred to Cabinet on the 30th July. A response to the recommendations was presented to the committee on the 5 October 2015.

Recommendation 7 suggested that:

A marketing campaign, incorporating ideas from young people, is undertaken to target and encourage more use of bus services by young people.

To further these recommendation members of the Youth Council attended a meeting with Nottingham City Transport, making a number of recommendations including:

- The need to include young people in the paid mystery shoppers initiative who ride on buses to scrutinise the customer experience
- The need to advertise new concessionary information for young people via Rushcliffe District Council's YouNG website and the places where young people gather, i.e. bowling alleys, cinemas, youth clubs, sports and leisure facilities.

Additional information will be available at the next committee meeting.

4. 2015/16 WORK PROGRAMME

I. Scrutiny working groups:

- **Bonington Theatre**
Working Group members: Councillors Gregory, Paling, S Barnes, Andrews. Members of the Youth Council.

The final report and recommendations of the working group are attached at **Appendix 1**. Subject to the approval of this Committee the report will be submitted to the Cabinet meeting on the 19 May and Councillor Henry Wheeler, Portfolio Holder Housing Health and Wellbeing, will be asked to provide a written response within 28 days of that meeting. This should be available at the 18 July committee.

- **Obesity**
Working Group members: Councillors McCrossen (Chair), Truscott, Bisset, Doyle, Walker and Hewson.

The working group has completed its evidence gathering and has started developing a final report and recommendations.

II. Work programme 2015/16

The committee work programme 2015/2016 is attached at **Appendix 2**. Members are asked to consider and make amendments as appropriate.

5. RECOMMENDATION

The Overview and Scrutiny Committee shall:

- Consider and note the additional information requested at the last meeting
- Note the Transport Links to and within Gedling Borough update
- Consider and approve the Bonington Theatre working group report
- Agree the 2015/16 work programme.

APPENDICES

Appendix 1: Bonington Theatre

Appendix 2: Scrutiny work programme 2015/16

Report to: Overview and Scrutiny Committee

Subject: Final Report of the Bonington Theatre Working Group

Date: 25 April 2016

Author: Councillor Gary Gregory

Working Group Members: Councillors Gregory (Chair), Paling, Andrews and S Barnes

Members from the Gedling Youth Council: Ashlea Pringle, Florence Orchard, Miles Kirk.

1. Purpose of the Report

To present the final report and recommendations of the Bonington Theatre Scrutiny working group.

2. Background

The Overview and Scrutiny Committee established a working group to undertake a short scrutiny review to examine the Bonington Theatre's current offer and to consider what can be done to further develop the theatre into an established arts venue that the community values and uses. This review was not intended to provide a full detailed analysis of the management and administration of the theatre but had one principal aim: to explore the potential for increasing use of, and visits to, the theatre and to consider ways of improving community take up and participation.

The working group had two evidence gathering meetings and received briefings from the Service Manager Leisure, the Theatre Manager and Gedling Borough Council Communications Manager.

3. Findings

The Bonington Theatre has a unique offer. It provides an alternative to theatres and cinemas in the city and is available for use by the community, for the community, providing a venue for a wide range of amateur and professional events. The theatre aims to provide a variety of arts and entertainment events encompassing many

aspects of performing arts and associated educational activity. The number of theatre productions, shows and events is increasing steadily year on year. It has forged strong community links and is used by local amateur and visiting theatre companies, the Nottingham Organ Society, theatre and dance schools and has a regular programme of jazz concerts. The theatre programme includes a range of productions attracting acclaim from audiences however, lack of profile and the need to attract new hirers and audiences, particularly of first time bookers, needs to be addressed. In the daytime the theatre is used for exercise classes provided by the leisure centre and attendance numbers are attributed to their statistics.

The theatre has a number of strengths; it is a well-equipped small scale theatre with a loyal customer base. However lack of profile in the local community and the challenges presented of raising awareness locally impacts on the use of and audience attendance at the theatre. There is a need to increase the profile of the theatre and the developing cinema programme particularly in Arnold, but also in the whole of the borough and wider; the question is how to do this.

Currently a brochure is published every six months encapsulating the theatre programme; this uses a similar format to that of the commercial theatres in Nottingham. The brochure promotes performances for organisations that hire the venue and is seen as a positive gesture for the groups who use the facility. The brochure is distributed to libraries and other venues in addition to being mailed out to over 2,000 people on the database. Members appreciated the quality, concept and production of the programme as a mechanism to establish the Bonington Theatre 'brand', emulating the marketing undertaken by the larger commercial venues, but were unsure if this was the most cost effective way of promoting the programme. Mailing the brochure out to people who had previously attended the theatre is an effective way to inform people who already are aware of the venue, but does little to inform new potential audiences. 'Keep Me Posted' emails are sent out fortnightly to people on the database and social media (Facebook and Twitter) are also used. The theatre has now registered its own web domain but issues around obtaining quality images provided by hirers or visiting artists presents problems. The website design is seen as satisfactory but the link to online booking is protracted and keeping the website up to date can present problems. Bookings can be made online but as the system is linked to the leisure centre computer booking system this is a lengthy process. This is currently under examination to see how it can be improved or whether an alternative system can be installed.

Members considered that a targeted marketing strategy needed to be developed which focused on new users with a particular emphasis on increasing the age range currently attending. Members learnt that attendance for both the theatre and the cinema is predominantly at the older end of the age spectrum. Publicity needs to be designed that appeals to younger age groups and the genre of films modified to appeal to specific age ranges, including children and young people. The best publicity is word of mouth and a free screening for young people to advertise the

venue and programme is currently being considered. Members thought that in order to increase the number of people attending the cinema age appropriate and special interest and themed films should be trialled, including those for mothers and preschool children. The use of family tickets, cinema parties relaxed performances and teen screenings could also be introduced. This is currently being addressed and the cinema programme reflects this; the summer schedule will include daytime children's film screenings. Members recognised that the Theatre Manager had limited time and inadequate resources to develop a comprehensive targeted strategy and members felt that this was an area that needed addressing if audiences were to grow and the input of more resources could in the long term lead to an increase in revenue. Additional leaflet distribution, targeted mail outs, improved website design and use of social media all require additional resources both monetary and in staff time and the theatre requires additional long term support to fully develop strategies if it is to increase its audience. Members suggested the production of a poster that could be displayed in a variety of locations could prove to be useful, and this could be distributed through a range of different channels including via schools using representatives from the Youth Council and by Members to groups and organisations they felt were appropriate. Members considered that it was important to establish the theatre's identity locally and suggested the use of free newspapers like the Calverton Echo, Neighbourhood News and NG5. Members concluded that although there were a number of channels currently used to advertise the theatre and cinema programme, consideration should be given to advertising in a range of local papers.

Recommendations

- **An A4 poster displaying the cinema and theatre programme is produced monthly for distribution to local groups.**
- **The free cinema screening for young people is progressed.**
- **Use of local papers for advertising is fully explored.**

Installation of new cinema projection equipment has enabled the development of a new cinema programme comprising of current films and this also provides the potential for live broadcasts. The Theatre Manager worked diligently to get the cinema equipment installed and a programme developed and will continue to take other improvements forward and further develop a marketing plan. Timing, pricing and advertising of films were all considered when developing the cinema programme and at £5.00 for adults and £4.50 for concessions prices were very favourable when compared to commercial cinemas. The impetus for this programme came from the Theatre Manager and a great deal of effort was put into negotiating the rights with film distributors to screen current films. 25% of box office revenue has to be paid to film suppliers for use of the film and in the future there may be a possibility of additional income from film advertising. There is scope to show films on virtually all

non- theatre evenings as well as matinee screenings during school holidays. The success of this venture is dependent on the theatre's ability to attract audiences and ultimately this again rests on the success of the marketing and publicity strategy and the ability to target local people. There has already been a noticeable increase in cinema attendance and the success of the cinema programme has to be balanced with the need to maintain the theatre's community engagement role and remit to encourage and facilitate a range of arts performances. The two elements of the programme need to work together to promote and increase awareness of the venue's facilities and grow the audience. Increased use of the venue both in terms of theatre and cinema should in itself lead to an increase in revenue. This, however, has to be balanced with limitations on the staffing available and the need to employ additional staff or the development of an effective volunteer scheme to act as front of house staff. Members appreciated the improvements made to establish the theatre's unique offer and the work currently undertaken to create a vibrant and interesting cinema programme. They concluded that there is a limit to what can be done within the current budget and that additional investment would support the theatre to grow and establish a 'brand'.

Recommendation

- **Revenue from increased ticket sales/hires and increased film screenings should be reinvested in publicity and marketing to reach a wider audience.**

One of the principal assets of the theatre is an experienced Theatre Manager, however currently because of staffing issues it is not always possible to make the best use of his skills and knowledge. The Theatre Manager has to undertake a multitude of roles, not just theatre management, but also day to day activities like selling programmes, making coffee and moving furniture, in addition to writing and creating a marketing strategy and developing a programme of performing arts. The reliance of the theatre on one member of staff is seen as a break on the progress of the theatre and there were concerns about the resilience of the theatre should he leave.

Limited staffing arrangements exist whereby technicians and bar staff are employed on a casual basis with additional support for the reception and box office provided by leisure centre staff, as a consequence this does not always present a professional and welcoming experience. Customer care training has been introduced across Leisure Services and recent staff changes should result in some improvement. There are no specific resources available for the staffing of the box office but every effort is made to do this before and after every show and film screening, recruitment of a casual box office assistant will ensure Saturday evenings are covered. The bar is open at times to complement and enhance the theatre experience. To further increase the 'brand' of the theatre, identification of theatre staff would be valuable.

Identification of theatre staff by the display of photos in reception and a uniform would assist with this.

Recommendation

- **The theatre brand is reinforced by the identification of theatre staff.**

Whilst acknowledging the improvements made by the establishment of the Theatre Manager post Members considered that the staffing structure does not currently meet the needs of the venue, and that the specialised skills of the Theatre Manager are underutilised as he is required to undertake routine tasks to enable the theatre to open. The development of a team of volunteers to assist with some of these tasks freeing up some of the Theatre Manager's time would help, although to establish a scheme would again impinge on the manager's time. Members acknowledged the excellent work done by the Theatre Manager but concluded that his time could be better utilised using his specialist skills and knowledge rather than some of the more routine roles he has to undertake to ensure the theatre functions. To ensure that the best use of his expertise is identified appropriate staffing should be put in place and consideration should be given to securing an apprentice/intern student who could assist with the marketing, web and theatre management in addition to helping with the theatre's routine tasks.

Recommendations

- **That a staffing structure be implemented that reflects the needs of the venue.**
- **The feasibility of appointing an apprentice or intern, particularly one with marketing, graphic design or social media skills, should be fully explored.**

There are a number of weaknesses which hold back the theatre's potential. The construction and configuration plus the location in the swimming pool building limit the capacity of the theatre to stage some productions. No lift facilities and lack of adequate dressing room space can deter potential hirers, and the absence of air conditioning can deter audiences in the summer months.

Members considered the location of the reception in the leisure centre needed to be more evident and publicity for forthcoming events more visible. Leisure centre reception staff require flyers to distribute and adequate information to help assist prospective customers. Posters in the reception displaying the theatre and cinema programme should be prominently sited and better use made of the screens in leisure centres and the Civic Centre. These issues are currently under consideration but the production of large scale ever-changing posters is expensive and there is a limit on the number of images that can be displayed on the digital screens. Issues relating to the positioning of the theatre entrance are currently being addressed by

the installation of new internal signage and modular displays by the front doors. New signage outside the theatre is currently being installed, and the exterior of the building which is poorly lit and has weed and litter problems is being monitored, improvements are planned. Increased use of the facility will inevitably in itself have a cost element. In order to maintain the equipment, fixtures and fittings to a standard that the public would expect from a local authority maintained venue requires continuous improvement and maintenance. The venue has to at the very least maintain its current standard particularly as it now faces competition for hirers of performing arts spaces available from academies.

Recommendation

- **Additional external advertising is displayed particularly in the area around the leisure centre.**

Members appreciated the progress that has been made to raise the profile of the theatre and the new developments that the Theatre Manager is progressing. They acknowledge the new cinema programme, and developing marketing and publicity strategies will take time to mature but consider that the theatres future is being thoughtfully prepared and will be successful.

Summary of Recommendations

1. **An A4 poster displaying the cinema and theatre programme is produced monthly for distribution to local groups.**
2. **The free cinema screening for young people is progressed.**
3. **Use of local papers for advertising is fully explored.**
4. **Revenue from increased ticket sales/hires and increased film screenings should be reinvested in publicity and marketing to reach a wider audience.**
5. **The theatre brand is reinforced by the identification of theatre staff**
6. **That a staffing structure be implemented that reflects the needs of the venue.**
7. **The feasibility of appointing an apprentice or intern, particularly one with marketing, graphic design or social media skills, should be fully explored.**
8. **Additional external advertising is displayed particularly in the area around the leisure centre.**

Overview and Scrutiny Review Scoping Report

Review Title: The Bonington Theatre

Chair of the review group: Councillor Gary Gregory

Working Group members: Cllrs. S Barnes, M Paling and B Andrews.

Portfolio Holder: Cllr. H Wheeler

Director:

Lead Officer: Helen Lee

Reason for the review

To evaluate the Bonington Theatres current offer and consider what can be done to further develop the theatre into a flagship arts venue that the community values and uses.

Specific focus of the review

Review the scope for further income generating activities, to examine ways of improving community engagement with the theatre, to assess the success of the current film programme, evaluate the 2015/16 Action Plan and the progress of the recruitment of casual and volunteer staff.

What we hope to achieve?

To make recommendations that impact on the use of and improve community engagement with the theatre.

Information required from whom.

Theatre Manager
Service Manager
Members of the Youth Council
Communications
Friends of the Bonington Theatre

How we will get the information.

Briefings from relevant officers and organisations

Public Involvement.

Equalities issues.

There should be no adverse effect on the groups which fall within the protected categories as defined in the Equalities Act 2010.

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Timescales for the review

Action		Date
Approval from O & S	The formal process prior to commencing the review	
Drafting the scoping document		10 November 2015
Meeting and evidence gathering meetings		19 th January 2016 23 March 2016
Drafting the recommendations and report		
Report to Overview Committee		25 April 2016
Report to Cabinet		
Response to Overview (within 28 days)		
Six month update		

Overview and Scrutiny Committee work programme 2015/16

Date	Item	Performance Reports	Current Reviews 2015/6	Pending Reviews 2015/16	Reviews 2014/2015
20 th July 2015	<ul style="list-style-type: none"> Recording of meetings 	Quarter 4 data. Identify areas within each portfolio for consideration.	<ul style="list-style-type: none"> Smoking and Obesity Commenced 28.09 15 	<ul style="list-style-type: none"> Highways GP waiting times Care of the elderly 	Final Report and Recommendations Transport in the Borough review. Response Reducing Unemployment
5 October 2015	<ul style="list-style-type: none"> Crime and Disorder Information PCSOs Recording of meetings update Bonington Theatre Select issues for P H attendance on 7 December 	Quarter 1 data			Cabinet response to Transport in the Borough
Page 53 20 December 2015	<ul style="list-style-type: none"> Crime and Disorder Scrutiny Portfolio Holding to account – Cllr D Ellis. Planning Advisory report Select issues for P H attendance on 22 February 	Quarter 2 data	<ul style="list-style-type: none"> Bonington Theatre 		6 month response to Homelessness and Hardship
22 February 2016	<ul style="list-style-type: none"> Portfolio Holding to account Cllr H Wheeler Colwick Surgery Consultation Additional Information requested from 7/12 Select issues for Growth and Regeneration Portfolio 	Quarter 3 data			6 month response to Reducing unemployment in the Borough
25 April 2016	<ul style="list-style-type: none"> Portfolio Holding to account Cllr Jenny Hollingsworth Highways information CCfA 				6 month response to Transport in the Borough
16 May 2016	<ul style="list-style-type: none"> Portfolio Holding to account Councillor J Clarke & Cllr M Payne 				Final Report and Recommendations Bonington Theatre

Overview and Scrutiny Committee work programme 2016/17					
18 July 2016	<ul style="list-style-type: none"> • Portfolio Holding to Account • 	Quarter 4 data			
19 September	<ul style="list-style-type: none"> • Portfolio Holding to Account • Councillor P Barnes 				
21 November	<ul style="list-style-type: none"> • 				